ICT Policy

Playhouse Pre-school

Broadwater   :

At Playhouse Pre-School, we want children to understand that Information and Communication Technology (ICT) is an integral part of everyday life and to be confident in using ICT. Staff also use ICT to ensure the smooth running of the Pre-School.

EYFS Key Themes and Commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Developing
1.3 Keeping safe	2.1 Respecting each other 2.2 Parents as partners	3.3 The Learning environment 3.4 The wider context	4.1 Play and exploration 4.2 Active learning 4.4 Personal, social and emotional development

Children and ICT

Children are encouraged to view ICT as a natural strand in their learning and play. The computer, ipad, remote control toys and other items such as electronic keyboards are routinely
available for children to explore and experiment with.

Health & Safety

Children are taught how to handle technical equipment safely and correctly. This includes, for example, how to turn the computer on and off, how to carry electronic items safely and how to increase/decrease volume. As with all resources in the Pre-School, children are made aware of the need to treat ICT items with respect and are made aware that this equipment may not be as robust as others.

Administrative use of ICT

Ipad's, computers and Administrative records are all password protected to prevent unauthorised access to information. Wherever possible, e-mail and electronic communication is used instead of paper based systems.

This policy was agreed by the staff of Playhouse Pre-School Broadwater.

Adopted on 23rd April 2015 and will be reviewed annually.

Reviewed on 7th July 2023 by Z. Munford