



Mobile Phone Policy

Statement of intent

The Pre-School embraces new technology and has a mobile phone. This is to protect children in the setting from abuse and misuse of their images.

EYFS Key Themes and Commitments

A Unique Child	Positive Relationships	Enabling Environments	Learning and Developing
1.3 Keeping safe 1.4 Health and Well being	2.1 Respecting each other	3.2 Supporting every child 3.4 The wider environment	

Procedure

- Playhouse Pre-School respects that members of staff may bring their phones to work, for use in receiving emergency phone calls. All phones must be stored in the lockers.
- Mobile phones are only to be accessed during lunch breaks.
- The pre-school phone has no camera and may be used by staff for emergency contact reasons.
- Under no circumstances should photos be taken on mobile phones by either staff or visitors.
- All visitors will be asked to hand in their phones when visiting the setting, these will be stored in the office and returned to the visitor when they leave the setting.
- When on outings only the pre-school phone with no camera incorporated will be used.
- All parents are forbidden from using phones inside the pre-school grounds and they must not to be used for taking photos.
- Any person using a phone to take photos will have it removed from their person until the photos are removed.
- All cameras in the pre-school including those on staff mobile telephones can be subject to scrutiny at any time by the Safeguarding Officers (Claire Bransby and Siouxsie Holloway).

This policy was agreed by the staff of Playhouse Pre-School Broadwater.

Adopted on 26th March 2015 and will be reviewed annually.

Reviewed on 7th July 2023 by Z. Munford